New this year, scholarship applicants will be asked in their application to provide the name and email address for their reference. Letters of recommendation will not be accepted outside of this format. Recommendation forms must be submitted in order for the application to be considered for a Delta Zeta Foundation scholarship. Here is a guide for how to access and fill out the recommendation form.

Once your information is submitted by the applicant, you will receive an email appearing to be from the applicant. It will include the link to fill out the recommendation form.



Dear Raenee Patterson,

Raenee Patterson has asked that you provide a(n) Recommendation as part of their application to **2025 Delta Zeta Foundation Undergraduate Scholarship Application**.

THE DEADLINE FOR RECEIVING YOUR RESPONSE IS February 15, 2025 11:59 PM EST.

Submit Your Recommendation or Information

Or, copy the link below into your browser to submit:

https://app.smarterselect.com/recommender/660040a17273c4482de389c79bf14252

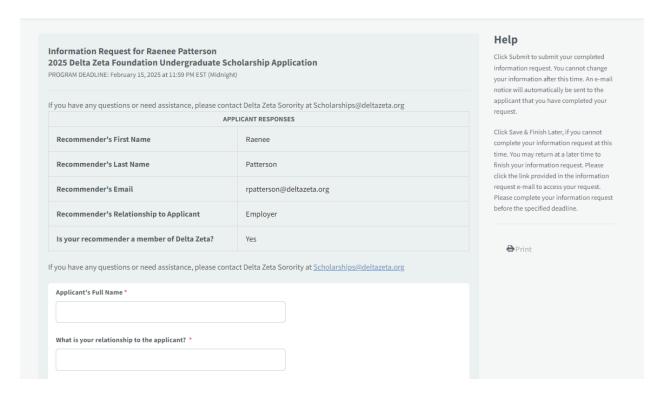
Thank you, Delta Zeta Sorority

This is an automated e-mail message - Please do not reply.

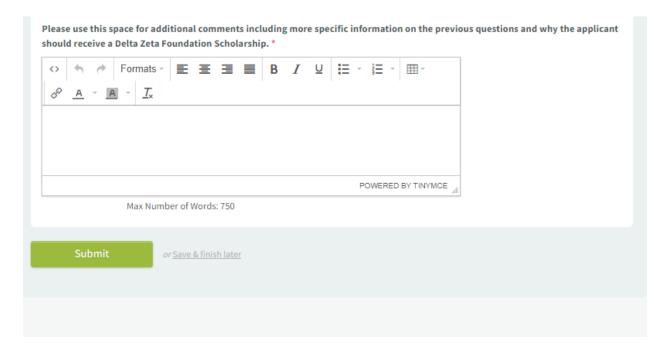
For assistance, please contact Delta Zeta Sorority at Scholarships@deltazeta.org

Delta Zeta Sorority 202 East Church Street Oxford, OH 45058 You will not have to create a SmarterSelect account to fill out a recommendation form. After clicking the link, you should see the following page:

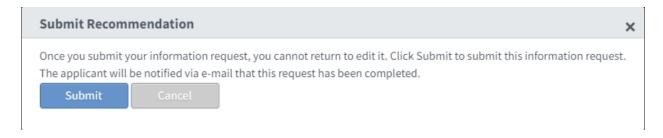
DELTAZETA



This is where you will fill out the form. Once completed, you will click Submit.



You will then receive this pop-up message and must click Submit one more time.



Once your recommendation has been successfully submitted, you should see the message below.



Your recommendation or information has been successfully submitted. Thank you.

After your reference is submitted, the applicant will receive this email, notifying them the recommendation has been completed. The applicant will not be able to see the answers you submitted.



Program: 2025 Delta Zeta Foundation Undergraduate Scholarship Applica-

tion

Dear Raenee Patterson,

The following contact has successfully submitted a(n) Recommendation:

First Name: Raenee

Last Name: Patterson

Email Address: rpatterson@deltazeta.org

Thank you, Delta Zeta Sorority

This is an automated e-mail message - Please do not reply.

For assistance, please contact Delta Zeta Sorority at Scholarships@deltazeta.org.

If you have any questions or issues submitting your recommendation form, please contact <u>Scholarships@deltazeta.org</u>.